

**COMMUNITY HOSPITAL
HOME HEALTH OCCUPATIONAL THERAPIST**

EMPLOYEE: _____

DATE: _____

PRINTED NAME: _____

REPORTS TO: Director Home Health

DEPARTMENT: Home Health

FLSA STATUS: Non-Exempt

PURPOSE:

Provides clinical care to patients of all ages and diagnoses in home environment.

RESPONSIBILITIES:

Colorado West Healthcare System expects job performance to be consistent with its mission and believes that each employee contributes to improved performance by continuously searching for ways to increase efficiencies and enhance fiscal performance and viability.

Day to day work is focused on these key performance areas:

1. Demonstrates the ability to be productive and independently provide occupational therapy services to clients of varying age and diagnoses in the home environment.
 - a. Evaluate patient in home setting.
 - b. Demonstrates ability to use critical thinking skills through assessment and notifies physician as appropriate.
 - c. Create individual plan of care per specific patient needs.
 - d. Implement individual plan of care per specific patient needs.
 - e. Modify individual plan of care per specific patient needs.
 - f. Discontinue individual plan of care per specific patient needs with effective interdisciplinary communication.
2. Accurate documentation of clinical care.
 - a. Completes and submits patient notes and daily logs by 1000 the next business day.
 - b. Updates care plan as appropriate.
 - c. Completes OASIS assessments per Medicare requirements.
 - d. Completes other Medicare required documentation.
3. Provides effective case management in Occupational Therapy only patients.
 - a. Effectively monitors and updates frequency orders.
 - b. Responsible for providing supervision of the aide when OT is the last skilled discipline involved.
 - c. Communicates effectively with team members and others involved in patients care.
 - d. Schedule patients per frequency orders and updates schedule board appropriately.
4. Participates in performance improvement and care conferences.
 - a. Attends care conferences twice monthly and reports on current patients.
 - b. Attends IDM's twice monthly and other in-services as assigned.
 - c. Completes documentation on care plans during or immediately following patient care conferences.
 - d. Participates in performance improvement activities along with the interdisciplinary team.
5. Other duties as assigned.

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QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education. Requires current, unrestricted, certification from National Board for Certification in Occupational Therapy, Inc. and a graduate of an accredited Occupational Therapy program with at least a BA or BS in Occupational Therapy. At least three years of experience preferred.

Interpersonal Skills. Builds relationships and respects others. Is able to communicate effectively in English both verbally and in writing. Requires adaptability with regular interpersonal contact.

Decision-Making Ability. Work defined by established practice. Plans and carries out work under general leadership direction. Unusual situations are reviewed with a Leader and or Director.

Analytical Ability. Apply clinical or technical principles to routine and moderately complex problems. Concentrates and pays close attention to detail.

Required Physical Effort. Exerts 20-50 lbs of force occasionally and/or 10-25 lbs of force frequently.

Leadership or Management Responsibility. Supports change and holds others accountable. Creates a learning environment and is an internal resource for others.

Risks and Undesirable Workplace Conditions. Wide temperature variances with indoor/outdoor work. May be exposed to body fluids, punctures and falls. Must use universal precautions.

Special Knowledge Required. BCLS certification is required. Prefer previous Home Health experience.